

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
DISTRICT TECHNOLOGY COMMITTEE**

October 17, 2000

3:00 – 4:30 PM

A218C

MINUTES

PRESENT: J. Friedlander, L. Fairly, B. Fahnestock, B. Benjamin [for S. Ehrlich], M. Gallegos, L. Rose, T. Garey, J. Lynn, K. O'Connor, A. Serban, L. Vasquez

ABSENT: S. Ehrlich, B. Hamre, M. Ferrer, B. Cordero

DTC

1.0 Call to order

1.2 The meeting was called to order by Chairperson Jack Friedlander.

1.3 **M/S/C [Garey/Rose]** to approve of CPC/DTC minutes of the September 19, 2000 meeting.

1.4 **Announcements**

Jack Friedlander announced that Bill Hamre is attending an Educause conference on technology and education.

Bill Cordero, Dean of Educational Programs, has announced his retirement effective January 2000 but will stay on through early April on a post-retirement contract while the college seeks a replacement for his position.

Vice President Brian Fahnestock reported that the college has hired an architect to provide a cost estimate to seismically retrofit the building that houses the Cosmetology program to make it Field Act compliant. He indicated it would be worthwhile for the college to comply with the Field Act requirements considering the amount of money the Cosmetology program brings to the college.

Concurrently, the college is seeking legislative relief to allow the program to continue operating the off-campus leased facility without upgrading to comply

with the Field Act or to allow the college several years to complete the work [needed to comply with the Field Act].

2.0 Timeline and Process for Prioritizing New Technology Initiatives: Roles and Responsibilities of ITC and DTC

At the suggestion of Bill Hamre, Laurie Vasquez, the chair of ITC, revised the memo he sent to the college community to include requests for new technology initiatives. Requests for new technology initiatives are to be included in the proposals for PFE and general support initiatives. All requests that have technology implications will be forwarded to Bill Hamre and those within Educational Programs will be sent to ITC. Vice President Hamre will contact individuals if there are questions regarding their new technology initiative requests. CPC/DTC will review all the proposals for new technology initiatives after they are ranked by the various college consultation committees.

2.1 Review of template for new technology initiatives

ITC has developed a form for out-of-sequence requests to replace technology equipment. Laurie Vasquez has distributed the form to all the ITC representatives to survey people in their divisions who might want to make such a request.

2.2 Review of costs to replace equipment

According to Vice President Bill Hamre, there is money to replace our technology equipment inventory but no money at this point for new initiatives. Dr. Friedlander explained that savings from declining costs of new technology previously approved is being spent to replace our expanding inventory at the three- to four-year replacement cycle.

3.0 New money received this year to support technology initiatives

Jack Friedlander informed CPC/DTC that this year the college received \$90,000 for new technology over and above what we have received in the past. Tech 2 funding of approximately \$500,000 to \$1 million may be available to the college beginning July 2001. The exact amount will not be known until the governor signs the 2001-2002 state budget. Bill Hamre has recommended to CPC/DTC that it approve the allocation of the \$90,000 to fund the contract to support the student portal and the Online College, that is to outsource the file servers and 24/7 support of those file servers.

The primary source of dollars to fund new technology request for next year would be the college's augmentation of its Tech 2 funds. Requests for new technology

should be ranked with the expectation that we will receive some additional money out of Tech 2 funds, which will be available in July 2001.

Kathy O'Connor reminded the council that \$30,000 was approved last year from PFE money for hosting online courses. This \$30,000 coupled with the additional \$90,000 in Tech 2 funds the college received this year means that we have an additional \$120,000 with which to work. If the bids for the student portal are less than \$120,000, it was suggested that money be used to support new initiatives. Bids for the student portal, the online college, the millennium file servers and the 24/7 support are due Friday, October 27.

Laurie Vasquez gave an accounting of the technology inventory of the campus:

A total of 1,844 computers district-wide (replacement costs now +/- \$200 is \$1,200) equaling \$2,212,800 to replace the computers only. This figure doesn't include the cost of replacing printers, servers, software, mainframe or other technology-related items.

Replacement of just the computers on a three-year cycle would total \$737,000 annually (replace 614 computers every year for three years).

4.0 Review of draft of proposal on purchasing laptop computers

Dr. Friedlander informed the CPC/DTC that Bill Hamre is not quite ready with a proposal/policy on laptop computers. Vice President Hamre will be invited to an ITC meeting on October 27th to discuss the proposed policy.

CPC

1.0 Call to Order

- 1.1 Dr. Friedlander called to order the CPC portion of the meeting.
- 1.2 M/S/C [O'Connor/Fairly] to approve of minutes of the October 3, 2000 meeting.

2.0 College Plan/PFE/Resource Requests

CPC will meet on January 11th and 12th from 8:30 a.m. to 12:00 noon to: (1) review the progress that has been made toward achieving the objectives in the College Plan; (2) review the initiatives that have been previously funded through PFE and identify areas of the College Plan that still need focus; (3) review the resource requests that have been submitted; and (4) identify major college-wide priorities that need to be addressed in support of achieving the goals and objectives in the College Plan.

Kathy O'Connor suggested there be a sub-committee of ITC that will review the technology initiatives that are submitted as part of the PFE funding requests. Dr. Friedlander will propose a framework to be reviewed at the last meeting in December on how best to make the January meeting productive.

2.1 Distribution of \$100,000 of PFE Funds to be Used for One-time Purposes

A handout was distributed itemizing the distribution of the \$100,000 to each of the major areas of the college. Each vice president will work within their areas to distribute the allocations where needed. Dr. Friedlander will work with Vice President Fahnestock to determine the budgets where the funds will be deposited.

3.0 COLA increase for PFE requests

3.1 PFE funds were not part of our ongoing base; therefore they are not subject to receiving the state COLA. The accumulated cost of salary (COLA) increases for PFE-funded positions from January 1999 to January 2001 is \$184,593. A handout was distributed which reflects the COLA increases for estimated PFE salary amounts. There is a proposal to the governor to put PFE in the base budget going forward.

4.0 Adjournment

Dr. Friedlander adjourned the meeting at 4:00 p.m.