



## *MINUTES*

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Wednesday, February 20, 2013

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

5:00 pm

Luria Conference and Press Center, Room 3

Santa Barbara City College

721 Cliff Drive

1. Call to order

Sally Green called the meeting to order.

Committee members present:

Sally Green, Chair and Community-at-large

Michael Just, Senior Citizen Organization

Lee Moldaver, Support Organization (left at 5:15 pm)

Ellie Katzenson, Student Representative

Tobe Plough, Tax Payers Association

Jack Ostrander, Business Organization

Bernice James, Community-at-large

Others present for all or a portion of the meeting:

Joe Sullivan, Vice President Business Services

Julie Hendricks, Director Facilities and Campus Development

2. Public comments

No citizen expressed a wish to address the committee.

3. Audit Report

Vice President Sullivan provided highlights from the audit report. It was noted that salaries shown as part of the expenditures were paid for services directly related to Measure V and not to the institution. An explanation was provided as to who and why these people were paid. Mr. Plough reminded staff that a request had been made at the last meeting for a breakdown of the services and other operating expenditures that was noted in the audit and he noted that this was not done. Discussion ensued with regards to this and the outcome was that a more detailed summary would be provided for services and other operating expenditures and posted on the Measure V website along with the audit.

Upon motion by Mr. Plough, seconded by Mr. Ostrander the committee approved receiving and reviewing the audit report.

#### 4. Project updates

Ms. Hendricks reviewed the project status report.

- Bridge Renovation: The project has been completed and is going through the Department State Architect (DSA) approval and certification process.
- East Campus Snack Shop and West Campus Snack Shop: The architect is working on the design for both areas. The intent of the projects is to create a more appealing and updated food service area. The design would meet current code for accessibility, there will be no structural work and a big portion of both projects would be the purchase of new kitchen equipment.
- Humanities Building Modernization: The challenge with the California Coastal Commission (CCC) was discussed at the last bond oversight meeting. The project has been successfully split into two phases, Phase A and Phase B, so that Phase A could go through the CCC for approval. This phase consisted of existing building and all of the upgrades to the building and the construction of the new elevator tower. Phase B will require working with CCC staff to assess what is the quality of the Environmentally Sensitive Habitat and also the true delineation of that area to determine the true impact of removal of the eucalyptus trees. It appears that a resolution may be reached to address this issue. As part of the project it will require improving the area and possibly adding some plantings and oak trees. Ms. Hendricks also reported on the water line upgrade to the College's primary supply lines on the north and south sides of the East campus. Project is currently on schedule and so far has been a successful project.
- West Campus Classroom & Office Building: The Board in October 2012 approved the use of the remaining Measure V funds to build the west campus classroom and office building. This building will be used specifically for classrooms and office space. The location is to the north of the Garvin Theater. Ms. Hendricks reported on the process that has taken place to date on this project. It was noted that one of the requirements for this project would be that it obtain Leadership in Energy and Environmental Design (LEED) Silver certification. It is anticipated that the lease-lease back process will be used on this project.

Ms. Hendricks noted that included in this item was the revenue and expenditures to date of the Measure V Bond Fund. The question was asked as to when the rest the bond would be taken down. Vice President Sullivan reported that the college planned to take down \$15 million in about 8 weeks, to complete the Humanities Building and get through the design phase of the classroom building and the balance when it's needed for the completion of the new west campus classroom building.

#### 5. Annual Report

Vice President Sullivan acknowledged the work of Julie Hendricks on this report. Ms. Hendricks noted that this report shows the work that has been accomplished with Measure V funds. Kudos was given to the marketing department who provided the layouts for this report. Chair Green asked if all monies spent were for Measure V projects and the response was yes from Vice President Sullivan.

Chair Green noted that there is a website (calboc.org) that was formed to assist, train and provide resources to bond oversight committees. This information is for California elementary, high school and college districts.

6. Next meeting date: Thursday, June 20, 2013 @ 4:00 p.m.

Chair Green adjourned the meeting.

APPROVED BY THE CITIZENS' BOND OVERSIGHT COMMITTEE ON November 14, 2013



Sally Green, Chair  
Citizens' Bond Oversight Committee



Lori Gaskin  
Superintendent/President